

PTC meeting minutes 10/13/20

Attendees (via Zoom): Lindsay Tosky, Carol Moses, Kylan Pimley, Kimberly Pearson, Lee Carson, Robin Gao, Amy Chamberlin, Nicole Matson, Jessica Baker, Eva Novick and Laura Jensen

Commented [LLT1]: Last name is spelled Chamberlain

President: Lindsay Tosky

Welcome! Meeting called to order at 6:35pm

Zoom etiquette – please make sure your name is reflected in your Zoom Meeting profile, full name if possible. Won't mute anyone but feel free to mute yourself.

New for 2021 – new PTC website being built. Site should be ready soon. Is being improved for safety and usability. Creating a place for parents to connect and create a sense of community. Will have grade level forums for information sharing, scheduling of events, and creating a sense of community (the latter being particularly important for Kindergarten parents who are new to Cedar Mill Elementary (CME). There will be grade level forum leaders. Each forum will be password protected.

Virtual Meetings and Events: Discussion around how to take annual events that make CME special and transition those events to a virtual world. Options that were discussed:

1. Virtual Art Night

- Pick an art activity, send home supplies for students. Families could do project on their own time or we could do it together online. Possible art ideas mentioned:
 - dream catcher (what they mean and represent)
 - Nesting dolls (what they mean and represent)
- Would be good to tie in cultural aspects of an art project. Might be neat to do a drive thru art show at the school. Or could create video loop of art that kids created and share with the school families.
- Kylan's dad has MFA in ceramics. Might be interest in helping. Has done ceramic boxes with elementary age kids before. Could wrap it into a specific culture. Good to do a video lesson, rather than a live tutorial. Kylan will speak to him and see if he's interested. Would use PTC budget to cover his costs (time and materials). Watercolor flags or fabric art is another option - could display finished project in yards, on front porches, or in car windows.
- Glen's mom offers art classes for kids. She has Art Grandma website (or something similar).
- **CONCLUSION** - Need a volunteer to take a lead on this activity. Robin offered to volunteer logistics. Cindy Mason might be interested. Katie Payne might be a good resource given her art background. (Art Literacy Committee is not able to organize an event at this time.)

2. Virtual Dance Party

- Robin had the idea of creating videos of dancing through the decades. This is something Robin recently did through her employer. Everyone got a recording that contained 12 songs, 10 seconds of each song. Each song had a choreographed dance that the employees learned and then recorded themselves performing. The videos were then compiled them into one video that was shared with the company. How do we do this for 365 students though? And how to inspire kids to dance?
- Lindsay has a friend who is a Broadway performer, who might be able to inspire kids and create online content that could be shared with families.
- What about a line dance that we could teach everyone and then have students record a video of themselves performing and then have someone compile the videos and share with everyone? Maybe something like the Macarena.
- **CONCLUSION** - Need a volunteer to take a lead on this activity

3. Virtual Movie Night

- Virtual drive-in: Lindsay has a connection at the Hops stadium and has permission to use Hillsboro stadium and screen to show movie. Would show the movie on the stadium screen while families sat in the stands. The stadium has COVID protocols that all families would have to comply with. Weather might be a challenge. Some seating is covered but not sure if there is enough covered seating for all families. Would likely cost around \$1,000 to rent the stadium. Could also use the parking lot and do a more traditional drive-in event. Would have to rent a screen and projector. If using just the parking lot, have to get permit from Bonneville Power. To rent out the stadium is \$200/hr (unless Hillsboro resident and then only \$150). To rent out the parking lot is \$50. Movie license would be about \$250 (amount based upon what was paid last year).
 - Concerns – Would kids be understanding of the need to socially distance? Would this open up the PTC to a liability? Need to take Washington Co. COVID-19 Phase restrictions into consideration. Can we have 200+ people in public? Drive-in might be the safest option.
 - **CONCLUSION** - Will table this Drive-in option until spring or later.
- Community at-home movie night: Could we all watch a movie at the same time from home? This is possible through a few online providers (e.g. Netflix). Send home some popcorn and small packet of candy with movie trivia/scavenger hunt items to be looking for during the movie.
 - Concerns: Could we run into an issue where some parents don't have access to the same movies and then this creates an equity issue? Can we create free access through some streaming platform? Some families may have bandwidth or connectivity issue. (According to Principal Chamberlin this doesn't seem to be a wide spread issue. Families that needed hot spots seem to have them now.) Want to keep the event free for everyone.
 - **CONCLUSION** - Will check on this during November meeting and try to have a showing in December.

Important to note that small offerings are great – doesn't have to be a huge event! Just doing 1 or 2 things over the course of this year to bring the community together.

4. Virtual Literacy Night

- First author event: Amy Bates – the author of Big Umbrella (CME’s all-school book during the 2019-20 school year)
 - Lindsay reached out to her and she wants to join the school for a virtual author’s night. Can do art, read the book, Q&A with the students and families. She only wants \$200! “Under 1 ZOOM Umbrella”. Principal Chamberlin is going to read this book to the Kindergartens soon.
 - Possible date - October 29th night. 45 minutes or so. Will aim for 6:30 – 7:30.
 - If we do a Q&A – will likely submit questions ahead of time to give her time to prepare responses. Might be nice to hear WHY they wrote the book. What inspired her to write it? How did you go about writing the book?
 - No budget for Author Night. May need to add line under Special Events.
 - **CONCLUSION** - Lindsay will reach out to Amy to ask about planning this for 10/29/20. Will ask her what her art project usually is.
- Might be good to do these 3 times a year. Principals Chamberlin will share the 20-21 all-school books for this year once she selects them. Other ideas:
 - Jack Gantos, might be a good idea. Joe Pigza series
 - Grace Lin, Where the Mountain Meets the Moon.
 - Nancy Tillman, On the Night You Were Born (author is local)
 - Carson Ellis, Home (author is local)

Ways & Means: Lee Carson & Kylan Pimley

Fun Run has been postponed.

Dine Out Program - still going on. Handles, made \$66. Chipotle. made \$214. Mod coming up Nov 4th (add time). Amazon smile, Fred Meyer Rewards \$44.02 (Q2).

Bottle Program - Christine is helping Leigh and Kylan with logistics to this. See BottleDropCenters.com for more information. Once you have the bag and the tag, you are set until you run out of bags and tags. If you have the tag on the bag, you don’t have to wait in line, you just drop it off. Would need to associate accounts to go to PTC. Individuals will register their own accounts and then donate their funds to the PTC.

Budget Review: Robin Gao

Budget - Group agrees that there is no need to review budget line by line. A few teachers have submitted for reimbursement. Might increase funds to teacher. Doesn’t seem necessary right now since student counts are lower at the moment. We have budget line items for expenses/events that won’t take place this year. Robin updated the staff list based on Carla’s list. Please let her know if anything needs to be corrected/updated.

Commented [LJ2]: This needs to be reviewed against the recording

Commented [LLT3R2]:

Commented [LLT4R2]: You were pretty spot on! Handel’s (different spelling) \$66.75, Chipotle \$214.71, Amazon \$281.52, FM Rewards \$44.02 (Q2)

Amy asked if Robin could send her the staff balances.

Mr. Marino - requested funds for home based PE engagement. This request would be separate from his classroom PTC fund since these items would not return to the school. His request is for two bean bags and 2 scarves (\$737.46) per student.

Motion: Lindsay moves to provide these funds to Mr. Marino for the purchase of PE supplies which will be sent home with students. Mr. Marino shall retain his personal PTC supply budget for items that will stay at the school.

Vote: Motion approved.

Funds can come from Lapping Lumberjacks line item.

Volunteer Update: Kimberly Pearson

Book Bus – Kimberly spoke with Aleida Adams (new Library Media Assistant at CME) about volunteer opportunities with book bus. Aleida confirmed that they can't have volunteers in the building but could use a volunteer for the Book Bus for help with book bundle distribution. If this program becomes popular, they might need volunteers.

Open Items –

Laura Jensen and Nicole Matson - Staff Appreciation Ideas. Want to communicate to teachers and staff just how much we appreciate all they are doing to support our students and families right now. Ideas:

- Catering a lunch on a PD day. (Principal Chamberlin confirmed that only individually packaged can be distributed at the school at this time.)
- Having nonperishable food at the school for CME staff to take home. Vast majority of teachers/staff are working from home so this wouldn't be good. Items would likely just sit there for an extended amount of time.
- Sending gift cards via email or taking them to the school to be placed the staff mailboxes. Thank you notes are another great idea. Families could drop off items during weekly onsite library book pick up times. Would be good to ask teachers what kinds of gift cards they would be interested in.
 - Nicole will draft survey for CME staff re: interests, favorites and gift card ideas. Laura will proof the survey before it is shared with CME staff.
 - Anything coming into the building has to be quarantined for 48 hours. Best not to be perishable.

Principal Chamberlin Updates

Thank you to all our parents and community! So appreciative to all the support for our staff – now more than ever. The staff know this is hard on students and families. We are learning

things through this remote schooling process that are going to make us so much stronger when we return to the classroom

Enrollment - were projected at 431 – now at 365. If student isn't showing up for 10 days, they are dropped (OR state law). There is some flexibility around this – trying to ensure we are staying in contact with these families. Don't want to drop students if its avoidable. Teachers takes attendance on Zoom and Paula runs a SeeSaw report. If a students responds on SeeSaw, but miss a Zoom meeting, they won't be counted absent. There are some kinks in the process that they are working for.

Student Directory - Email went out to families today. Trying to honor identities of family. Deadline is 10/20 for getting first set of families posted. Info is not shared anywhere. Electronic access to information will hopefully be appreciated by families.

Take home tote program – a little slow going. At times, whole class may be asked to come pick up items but sometimes it will just be for individual kids. Teachers are mindful that if they ask parents to come to the school to pick something up, this can create a hardship.

Book Bus – really exciting. Some classified staff have been partially furloughed. District is being mindful of not spending money if there isn't work to do. Bus drivers were furloughed up to 2 days a week. CMEs current 2 drivers are an extension of our staff. (They need the staff appreciation survey!) More locations may be added.

Budget

Robin asked if we want to adjust the budget – especially for Fun Run since its not happening?

Best to leave it as is so that next year's PTC inherits a realistic budget. For events/expenses that won't take place this yet, will leave projected as is but enter in \$0 for actual. Zero out line items, for field trips, BizTown, other things we know won't happen.

CONCLUSION: Will add this to a longer discussion for November to make sure the budget looks right for everyone.

Calendar

November 17th PTC meeting @ 6:30

December 10th Principal talk @ 6:30

December 15th PTC meeting @ 6:30

Lindsay and Amy will figure out the rest of the year

Calendar will be available on school website and in newsletter

Adjorn – 8:35 (???)

Commented [LJ5]: Are these dates correct?

Commented [LLT6R5]: November is correct. Then December 15th and January 17th

Commented [LJ7]: Not sure this is correct – I didn't look at the clock when I logged off!

Commented [LLT8R7]: Close enough 😊