

PTC meeting 5/5/20

Attendees (via Zoom): Jessica Baker, Lee Carson, Eva Novick, Devri Donnelly, Carol Moses, Kimberly Pearson, Amy Chamberlain, Robin Gao, Lindsay Tosky, Selina Rincon, Laura Jensen, Kylan Pimley, Matt Gonshorowski, Sarah Anderson

Meeting Minutes:

Meeting called to order at 6:49pm.

Board Elections:

Motion to elect Lindsay Tosky as President. Motion was seconded.

Vote: Motion approved.

Motion to elect Selina Rincon-Wilson as Vice-President. Motion was seconded.

Vote: Motion approved.

Motion to elect Laura Jensen as Secretary. Motion was seconded.

Vote: Motion approved.

Motion to elect Kimberly Pearson as Volunteer Coordinator. Motion was seconded.

Vote: Motion approved.

PTC Updates:

Staff Reimbursements – Robin would prefer electronic reimbursements (through PayPal). Need to set next year's budget by June 15. Set a soft deadline for reimbursement requests by May 15. All reimbursements need to be in before the last day of the school year. Ms. Chamberlain will communicate reimbursement process to staff. Can take a photo of receipts or scan and fill out reimbursement request form. Will send email to the community for other events that still may have reimbursements to submit. Dave was able to get the deposit applied to next year's carnival.

Student Directory – Subcommittee recommends doing a free trial of Directory Spot. Provided summary of privacy, security, other features, input options and cost. PTC approved setting up trial and reporting back at next PTC meeting.

2020-2021 Budget Plan – Plan to keep the budget mostly the same as this year's budget. Website fees were over budget this year. Will check if increased cost is anticipated to continue. Add line item for parking spot. Will still need to figure out what to do about parking spot for next year. Add line item for carry-over from 2019-2020 budget. Adjust Fun Run revenue to what it needs to be to have a balanced budget with removing corporate sponsorships. Robin will create a draft budget. After Board review, will send to PTC for approval in June.

PTC Events:

School Garden Update – Provided estimate for different components of the garden. Total is about \$70,000. When originally approved, earmarked \$66,000 in the budget. Matt has been working closely with BSD for the past few weeks. Can choose to do none, some or all of the components. There is a different bidding process for over \$50,000 and over \$100,000 projects. Pavilion and fencing require plans and permits. Need concrete for ADA compliance. Discussion about whether to move forward with the garden project. Will continue discussion at June PTC meeting.

Teacher Appreciation Update – Ended up doing everything except for coffee cart and massages in a modified way. Teachers will get goodie bags when they are at school to pack up students' belongings. Theme this year was "wellness." Spent under budget this year because had to cancel some planned activities.

5th Grade Send-off Update – Fifth grade families will start in the parking lot and do a drive-through clap-out. Then, will have a staff parade for the whole school the last week of school, with staff driving through neighborhoods. Families will submit videos for the final community connection gathering to do a virtual clap-out for the fifth grade from the whole school. Before the last day of school, fifth graders will get a tee-shirt designing kit to do tie-dye and receive a yearbook. Trying to coordinate a class photo through Zoom.

Principal Update – Next week, will be honoring volunteers. Hesitant to do a parade before June to stress the importance of social distancing. Will reach out to school resource officer to get help from Washington County for crowd/traffic control for the staff parade at the end of the year. Received notice to enter dates for next year's calendar. BSD will push out information next week about kindergarten enrollment. If there is a formal orientation, it would be closer to the start of next school year.

Adjourn at 8:08pm.