

## PTC meeting 5/14/19

**Attendees:** Lindsay Tosky, Robin Gao, Selina Rincon, Katie Payne, Lee Carson, David Platt, Amy Chamberlain, Kristi Nelson, Jessica Baker, Peng Ge, Eva Novick, Hillary Peck

### **Meeting Minutes:**

**Meeting called to order** at 6:47pm.

**Cedar Mill Farmers Market (Karen Carroll, Market Manager)** – The Farmer’s Market is at the corner of NW Cornell and Murray. Offers fresh produce, eggs, honey and other food items. Also has had crafted items. Over half of the vendors are from the Cedar Mill neighborhood. Major focus is on community involvement. The Power of Produce Kids Club booth is for pre-school to 5<sup>th</sup> grade aged kids. The booth has different activities. After the kids complete the activity, they get two tokens, which equate to \$2 in credit to purchase their own fruits/vegetables at a booth. The Market accepts SNAP benefits and will give an additional \$5 to people who use SNAP. The Market has a Community Booth that is available to community members (such as school clubs) at no cost to staff from 9am-2pm. The first hour and last hour of the music tent are available at no cost for performances (such as a dance team). There are a lot of volunteer opportunities for scout troops, team building activities, internships, etc.

Passed around thank you notes from staff for staff appreciation week.

### **Board Elections:**

Nominations made for:

Vice President – Selina Rincon

Treasurer – Robin Gao

Ways and Means – Lee Carson and Kylan Pimley

Volunteer Coordinator – Lindsay Tosky

**Motion** to elect Selina Rincon as Vice President. Motion was seconded.

**Vote:** Motion approved.

**Motion** to elect Robin Gao as Treasurer. Motion was seconded.

**Vote:** Motion approved.

**Motion** to elect Lee Carson as Ways and Means Coordinator. Motion was seconded.

**Vote:** Motion approved.

**Motion** to elect Kylan Pimley as Ways and Means Coordinator. Motion was seconded.

**Vote:** Motion approved.

**Motion** to elect Lindsay Tosky as Volunteer Coordinator. Motion was seconded.

**Vote:** Motion approved.

**PTC Events:**

Pancake Breakfast Update – The pancake breakfast was a success. Tracked attendance for the first time; had 330 attendees plus fourth grade parents that did not check in. Raised \$2,729 gross.

Dine-out – Handels on May 21. PTC receives 20%.

Art night – This Friday. Will have three art projects: animal stencil, mini tie dye and textile stamping. Will have art show with art from each class displayed. Will need about 20 volunteers.

Carnival – Updated PTC website with carnival theme. Volunteers will have one hour slots. Trying to encourage fathers to get more involved. Will be under budget but have not made all payments, yet. Coordinating with Scout Troop to empty storage. Will announce the Principal of the Day drawing at the carnival.

**Volunteer Updates** – There is a change in how to use volunteer system if you do not have a pre-assigned job in the system. When you use the General category, will now need to put in a note of what you did. This helps track what volunteering is being recorded in that category.

**Bylaw Update** – The Board received no comments on the proposed changes. The Board approved the changes.

**Proposed Budget** – The Board is proposing a balanced budget. Explained changes to projected revenue. New categories are Green Team, Fifth Grade Musical and OBOB. Current surplus is about \$80,000. Will keep about \$20,000 of that as emergency fund for 2019-2020 year. Have not determined how to auction parking spot, yet. Will send the proposed budget to the entire school for review. Will vote on budget at June PTC meeting.

**Open Items:**

There is less than \$500 remaining in school supply budget for this year after fulfilling the remaining teacher requests. Request to spend it on paper cutter for the office. A quality paper cutter is \$450 before District discount. Have money in the budget to purchase it, but it is not on the list of approved school supplies.

Motion to use funds from the school supply budget to purchase a paper cutter. Motion was seconded.

**Vote:** Motion approved.

Students do not need to bring in school supplies. A teacher can request additional supplies and they will be paid for out of the school supply budget. Prefer that teachers do not put school supplies on their Amazon wish lists; that should only be for specialty items that are not on the approved school supply list.

A celebration of life for Mrs. Duitsman is at 1:00pm on Saturday, May 25.

Any expenses for this school year (for both PTC events and teacher reimbursements) need to be submitted by June 3 and deposited by June 28. Next year's purchases need to be submitted after July 1. Items can be purchased before July 1 and receipts held for reimbursement. The PTC Board will send an email to all committee chairs with this information and Mrs. Chamberlain will send an email to teachers.

Kinder playdates are scheduled for this summer. Will be at Bonny Slope.

Need more volunteers for the pioneer experience.

**Principal Update** – Thank you for the staff appreciation efforts. Reminder that the building will be closed over the summer; staff will be housed at Timberland on Wednesday s from 8am-noon. Will send out information about Mrs. Duitsman's Celebration of Life on Friday. The game at Sunset High School honoring Mrs. Duitsman raised at least \$6,000 for the Dougy Center. There are complexities with the budget updates and calendar. The District is working on the calendar. The Budget meeting was rescheduled for May 22. There is a likelihood that layoffs have been reduced by reducing the calendar by five days and not having early release.

Mrs. Chamberlain has been talking about social emotional learning and how to teach safe, kind, respectful. Next year, will be shifting how to build individuals' skill sets to help be safe, kind and respectful. Will teach RISE: build more resiliency, integrity, self-direction and empathy towards others. These are hard things to learn but valuable life skills. Mrs. Chamberlain has been reading picture books to classes to build common language around these themes.

**Adjourn** at 7:56pm.