

PTC meeting 4/9/19

Attendees: Lindsay Tosky, Kylan Pimley, David Platt, Hillary Peck, Molly Heywood, Carol Moses, Tracy Rains, Lee Carson, Amy Chamberlain, Olga Senashova, Jenny Yeh Vail, Jessica Baker, Nate Jensen, Peng Ge, Tao Lu, Tammy Yashar, Eva Novick

Meeting Minutes:

Meeting called to order at 6:47pm.

Cedar Park Principal (Dr. Shannon Anderson) – She was a high school principal for 20 years. This is her third year at Cedar Park. She is attending PTC meetings at all of the feeder schools. The transition from 5th to 6th grade is more difficult than the transition from 8th to 9th grade. Children go from having one primary teacher in one classroom to teachers for each subject in different classrooms. They go to a school with over three times the number of students and need to learn how to use a locker. She anticipates that Cedar Park will have 330 6th graders next year. They have teams to try to make a big school feel smaller. Sixth graders have a different bell schedule than 7th and 8th graders and have all of their core classes in one hall. Cedar Park has more class time in humanities, science and math. The Advisory group currently is made up of different grades. Re-evaluating that due to the 8th grade service projects. Cedar Park is an AVID school. Sixth grade teachers help students with the transition to middle school and how to be organized/use a planner. This year, they tried a new phone policy which has had a positive effect on teachers and students: off and away all day. Cedar Park is a Middle Years Program (MYP) school (IB program for middle school). All kids must take Spanish. There are choices for some electives but less choice in 6th grade in order to give exposure to different types of electives.

Handout with dates for incoming 6th graders. Wolf Day is an opportunity to come to school, make sure registration is accurate, purchase supplies, get schedule, and walk around the school. The date will be finalized after teacher contract negotiations are done. Students typically spend 30-40 min at the school for Wolf Day and can drop in at any time. The hours are typically 8am-noon and 1pm-7pm. Students that cannot attend Wolf Day can look up class information online a few days before school starts or get information from teachers on the first day of school.

Cedar Park will start sending all 5th grade parents the Cedar Park monthly newsletter. Parents can email Dr. Anderson with any questions.

The anticipated first class of middle schoolers in the Timberland school are current 3rd graders. The District will have a boundary review process before Timberland opens.

PTC Events:

Passed around two cards: Thank you note from Mrs. Moses for luncheons. A card accompanying a baby gift for Mrs. Phillips.

Book Fair – Week of April 29. Hours are Mon-Wed 8am-4pm, Thurs 8am-7:30pm, Fri 8am-12:30pm. Can pay with cash, check, credit card or ewallet. Ewallet is additional option where parent can put money into an account for student.

School Beautification – April 27

Pancake Breakfast – May 4, 8am-11am. Fourth grade fundraiser.

5th Grade Send Off – Day before the last day of school. Schedule: Breakfast and picture show. Then go to Bullwinkles for the day. Will get yearbooks after they get back from Bullwinkles. For the class gift, they will be doing a bookshelf to honor Mrs. Duitsman. Asking for photos of kids doing school activities from when they were in kindergarten through 5th grade.

Dine-out – April 16, 11am-9pm at Laughing Planet

The multicultural night was rescheduled; it is now the same night as the book fair.

Volunteer Updates – There are regular monthly opportunities. Will send an email by the end of the week with volunteer needs, including staff appreciation and art night. There is a new feature to search activities by calendar view, in addition to the list view.

Bylaw Review – Making sure that bylaws are aligned with legal requirements of being a non-profit and that roles align with jobs. Will send an email to the PTC with proposed changes so people can comment before the board votes on the changes. Proposed edits: Need to say how members can get in touch with each other; for confidentiality, communication needs to go through the office. Allowing board members to continue for 4 years. No longer sending out a newsletter. Every board member is a member of the budget committee. Part of current process is that the board votes on minutes by email; making that official in the bylaws.

Budget – Currently have \$139,000 in the bank. Have \$48,000 in planned spending for the year. No significant changes.

May Elections and Open Positions:

Open positions:

- Board: Treasurer, Ways and Means, Volunteer Coordinator
- Committee and Events: Directory, Webmaster, 5th grade send off, Pancake breakfast.

Have handouts with descriptions of the positions.

Need a treasurer. A successful treasurer is someone who can come to meetings, be involved, know what the PTC does, and what the PTC typically funds. Need basic skills on how to manage a budget. Critical role for PTC.

The current Ways and Means chairs and Volunteer Coordinator intend to run again. There will still be an election.

Directory and Webmaster are appointed; not elected. Need people to volunteer who are interested in helping. Both roles are particularly important at the beginning of the school year. Would like to have two people in Webmaster role. One is continuing.

Current chairs of 5th grade send-off and pancake breakfast will pass along information to next year's chairs. There are multiple committees and events so people can volunteer for a one-time event or a continuing role. Contact a member of the PTC board if you are interested in volunteering for a role or want more information about the role.

Open Items – Cedar Mill’s cell phone policy is “off and away during the day.”

Principal Update – The volunteer appreciation event was today. Kids were joyful to say thank you. Tried a different schedule today because morning events impact specials. Parent/teacher conferences are next week. Fifth to 8th graders should be receiving state testing dates before the end of April. Once students start the test, they must finish in a 20 day window. If your child has a planned absence during the testing window, notify the school by April 26. Will be making accommodations for children that are fasting for Ramadan. These are untimed tests. Mrs. Chamberlain has been reading Just Kidding to 4th graders to teach social and problem solving behaviors. Giving them tools to advocate for themselves and others. Introducing the difference between rude, mean and bullying and the difference between tattling and reporting. Will put Camp Achieve dates in next newsletter. A lot of schools have school credit cards stored in PTC Fast; the incident probably had to do with credit cards and not parent/teacher conference schedules.

Met with project managers. Garden project is waiting on funding. If they get the grant, there is the potential for the garden to be built over the summer. The HVAC and roof replacement will begin on June 18. Teachers need to be out of their classrooms on June 17. There will be a storage container onsite for all materials currently in the storage room (including PTC materials). There will also be electrical upgrades. All offices are supposed to be open Wednesday mornings during the summer to help with enrollment. Due to construction, the Cedar Mill office will likely be at an alternate school. We have been asked to not plan Stop, Drop and Smile for the first week of school. The road improvements on Cornell may be delayed for one year.

Adjourn at 7:56pm.