

Cedar Mill PTC Minutes
January 9, 2018

Attendees: Katie Payne, Amy Chamberlain, Lindsay Brown, Eva Novick, Hillary Peck, Jessica Baker, Olivia Bucks, Olga Senashova, Anne De Ridder

Meeting called to order by Lyndsay Brown at 6:47 pm in the library.

I. Author visit update– Olivia Bucks

- May 4th
- Has a packet with activities, books, author agreement, author W9, after you reach \$250 in sales the school will get 40% back in books from the entire catalog.
- Order forms will be attached to an envelope before and after the presentation. Her books will be autographed.
- Sponsors are helping with expenses ie. Hotel, printing
- Olivia is working with David Platt directly to coordinate. It would be helpful if she could coordinate with the librarian as well. David will follow-up with her when he returns.
- Have matching program, book fairs, and other fundraisers. Can customize the book fairs for special events such as STEM night where they bring in STEM related books only.
- Presented a new author Eric Ode

II. Volunteer Opportunities/Updates – Kimberly Pearson & Lindsay Tosky

- Up and running with volunteers
- Needs/In-process
 - Need a co-chair for the school dance
- New volunteer outreach
- Upcoming Events:
 - 1/10: Family Chess Night
 - 1/15: No School
 - 1/26: Coffee With Principal
 - 1/26 Passport Club
 - 2/16: Family Dance

III. Pancake Breakfast Sat. April 7th – Anne DeRidder

- Anne's history with the Pancake Breakfast. It was the first event they ever attended when they moved to Portland and it was before they had children
- Pancake stuff is stored below the stage
- 4th graders participate
- There will have a second grill this year. Additionally, Anne and her husband will be donating their large pancake griddle to Cedar Mill for future use.

- Could the committee do something a little unique to engage the class. The committee will explore ideas and submit a proposal to the board.
- Anne will reach out to the teachers and start forming a committee

IV. *New Board Members – Katie Payne*

- Reviewed the logistics of transitioning board positions such as documentation, permissions, authorization at the bank...
- Proposed the following timeline:
- Feb - March Communicate open board positions and begin accepting nominations. Review nominations in the April PTC meeting and do a final push at the pancake breakfast if necessary. Vote in new board members no later than May board meeting. Attendees thought the timeline was good.
- Method of communication/recruitment- Amy's newsletter, facebook, website, and social hour to learn about open positions. Suggested to have it off-site where PTC provides appetizers.

Open positions beginning Fall 2018

- President
- Vice President
- Secretary
- Co-Volunteer Coordinator

VI. *Principal Update – Amy Chamberlain*

- On Jan 23rd the project managers is coming out to discuss the scope of the work for the new fencing. They will also be moving the new mailbox.
- Elementary Reports cards only come out twice a year. You can have an electronic version delivered via ParentVue.
- MakerSpace continues to be a huge hit with the kids. Teachers are receiving training on how to integrate it into their learning assignments.
- There was a lock-out drill today that did not go as planned but it was executed.
- As of January 440 students have enrolled
 - o Read for Goats is still underway

V. *Budget – Hillary Peck*

- Technology- we spent an additional \$600
- 5th grade BizTown expense items have been processed and the budget has been increased by \$500 to cover buses going forward. We don't have a quorum so we will put it to an email vote. Question remains if the gift should be paid with PTC funds.
- There are overages in several budgets. Discussed the need to set limits with teachers on overspending or increasing.

Meeting Adjourned 7:53pm