

Cedar Mill PTC Minutes
April 3, 2018

Attendees: Diala Charmand, Anna Attama, David Platt, Sara Anderson, Jelena Susic, Katie Payne, Kimberly Pearson, Amy Chamberlain, Lee Carson, Eva Novick, Hillary Peck, Grainne Keating, Carol Moses, Karen Gotting, Jessica Baker, Kylan Pimley, Nicole Matson, Lindsay Tosky, Kathleen Everett, Jenny Yeh Vail

Meeting called to order by David Platt at 6:45 pm in the library.

I. School Security- Rick Puente (BSD Public Safety Office)

- After Feb 14th security became in the forefront of people's minds and greater need from the district for security prevention to be more visible.
- Beaverton School district activities:
 - for the past 4 years the district has been working on safety upgrades as part of the bond projects. The planning took into account multiple factors, including; budget, equity, demographics, age of facilities, security needs.
 - Beaverton overall is an example of safety for the State of Oregon. Partially because of the size and the fluidity of implementation.
 - There are standard response protocols.
 - The buy-in at the administration and staff levels is high.
 - Complete regular threat assessments and are registered with Safe Oregon to get anonymous notifications of potential risks.
- Cedar Mill activities:
 - Will be getting upgrades this summer including card readers
 - Who did the safety assessment? Engineers, law enforcement, administrators, program managers.
 - Consistency helps with safety planning and emergency response.
 - Questions can be directed to Rick_Puente@beaverton.or.us 503-356-4444
 - Looking to educate parents on their role

II. Fifth grade send-off budget

- \$3,850.00 is the PTC budgeted amount for the send-off.
- The current estimated cost for the send-off is \$4,855.00
- The current cost estimate includes \$10.00 per kid for a t-shirt
- \$500 is their current budget for the gift. Proposing to solicit funds for the gifts.
- David made a motion to approve the soliciting of ~\$15.00/student to cover the class gift and to cover the cost of the t-shirt. In 2018-2019 the price per head will be \$60 and will be partially covered by the 4th grade pancake breakfast beginning in 2020. Majority was in favor.

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III. Volunteer Opportunities/Updates – Kimberly Pearson & Lindsay Tosky

- Up and running with volunteers
 - Lapping Lumberjacks starting back up this week. 100 kids were running. Bulletin board is set-up for marathon runners to encourage them.
 - Pancake breakfast- still have a lot of volunteer needs. Sign-ups have gone out.
- Needs/In-process
 - Clothes Closet on 4/11 clothes in lobby bin will be donated. On the day of volunteers work one of two rooms either back stock or help people shop. Need volunteers in 2 hour shifts from 9:30am - 4pm.
 - Pancake breakfast- still needs volunteers for day of
 - Book fair- Sign-up being sent out this week
 - Love your school clean-up- going to have some Boy Scouts. Details will be forthcoming.
- Upcoming Events:
 - Art night ?
 - 3/15: Kindergarten Round-up
 - 3/16: Passport Club Testing
 - 3/14: Family Chess Night
 - 3/23: Coffee w/principal
 - 4/16: Book fair

IV. Science Fair – Jessica Baker

- It's next week on the 12th and we stand at 162 projects and 265 students.
- Set-up will be April 11th
- Need approximately 46 reviewers
- Already reached out to Sunset Science teachers and the Apollo leadership group.

V. Teacher appreciation

- May 7th -11th
- Going to decorate the doors. Signups will be put into MyVolunteer.com
- Will have teachers take down existing doors.

- Specialists will have a poster
- Two massage therapists on Tuesday and Wednesday
- They will also have a good basket/bag
- Coffee cart (food-truck) and pastries coming on Thursday
- Friday Potluck

VI. *Carnival-*

- Bouncy houses done, Pizza Shmizza is paid for, Kimberly and David will work on volunteers. They are getting rid of bowling and adding Plinko.
- Need volunteers for coordinating the parking spot auction and raffle for the president for a day. Need times, bull horns, microphones.
- Hoping for more dads to be involved but will accept anyone interested.
- Usually does ice-cream but proposing shaved ice. Got a yes from the group.
- Budget for the carnival is \$800.00 but cost is \$1200 for this years additions. Overage was approved.
- David made a motion to allow the event to be free entry and no wristbands. All were in favor.

VII. *Budget- Hillary Peck*

- Our reserves are down by \$9,445.00 ~20k less than estimated due to Fun Run results
- PTC Insurance is paid

VIII. *Increasing spending*

- Hillary. We are not significantly increasing expenses, but are we spending appropriately and are there other things we should be funding.
- School supplies. Wishing board. Number of items on wishing board exceed amounts parents are permitted to give teachers. Some items sit for a long time, including big ticket and expendable items.
- Handout lists objectives and proposed costs for items that all teachers put on their lists.
- Ask teachers what they would like, where money can best be spent.
- Pencils and glue sticks. Does it make sense for us to purchase name brand ones, which get used? Teachers really like Ticonderoga #2 pencils and Elmers glue. Items that students bring in at the beginning of the year are inconsistent. These are items teachers really care about. Amazon and Costco are the cheapest for most items. \$1100 for just pencils and glue sticks.
- Bringing awareness of this issue. Would remove these items from the school supply list at the beginning of the year if PTC purchases them.
- Wishing board lists a lot of technology items.
- If we spend more money, we might make more money. If parents don't need to purchase school supplies, would they donate more to fun run?
- When have we last increased how much each teacher gets in the budget?
- There is no \$50 limit for purchasing something that stays in a teacher's classroom.

- Technology budget is for the entire school, not just for computer lab. Need more consistency across school.
- Katie to provide the board a revised proposal for school supplies.

IX. Welcoming more people- Kathleen Everett

- Hearing that people don't want to be here. Don't know how we can continue to grow if they are that difficult to fill. Make sure they have a forum to speak.
- Suggests we do things differently to embrace more people.
- Communicate beforehand what the agenda is.

X. Open Items

- Eva Novick is running for Secretary, Jessica Baker is running for President. Jenny Yej Vail is running for vice-president.
- Will vote on supplies via email this week.
- In may need to determine what we will be raising money for in 2018 fun run
- Kylan and Amy will be looking at Oak Hills for TV screens and stands. How long will it last and be relevant.
- Calendar Planning in May

VI. Principal Update – Amy Chamberlain

- Carpet in Mrs Thackers class was replaced over spring break
- Future ready renovation of the library

Meeting Adjourned 8:23pm