

Cedar Mill PTC Minutes *September 13, 2016*

Attendees: Hillary Peck, David Platt, Jessica Baker, Kimberly Pearson, Tom Kobayashi, Brian Horne, Katie Payne, Janell Hosch, Kathleen Everett, Marla Merriwether, Maryjane Innis, Lindsay Brown, Devri Donnelly, Carol Moses, Juliane Onasch, Nicole Matson, Paige Dickenson, Brian Novick, Amy Wilde-Taylor, Jill Bard, Smita Taghuwomshi, Kristen Haslebacher, Jennifer Allen, Jorge Souto

Meeting called to order by David Platt at 6:45 pm in the library.

I. Volunteer Opportunities/Updates – Kimberly

- Reiterated that everyone needs to sign-up in MyVolunteerPage.com. including Grandparents or anyone attending parties, events, or other volunteer events.
- Have about 320 people enrolled so far which is estimated to be 50%
- The following have been set up for people to sign up. Sept Library, classroom volunteers, passport club (need ~20 volunteers), Wed work Party, running club, Fun Run & Picture day
- Need a picture day coordinator for next school year. Good time to train on roles and responsibilities.
- Back to school night- babysitters in cafeteria (need ~10) Have not received volunteers as of PTC meeting.

II. Current/Recent/Past Event Updates~

- **Dine-Out & Script (David):**
 - Sept 20 @ skyline. We get 15% of total sales all night. CASH ONLY!
 - Sept 16 Script is due and will be filled on the 23rd
- **Directory (David)-** Will discuss at next meeting. Include reminder in PTC Newsletter
- **Fun Run (Jill Bard) –**
 - Our 13th annual Fun Run is set for Sept 30th
 - Goal is \$35k or \$85/kid.
 - Provides the bulk of the money for technology, art literacy, new library books.
 - Kids will earn money through pledges. Kids will run 2 grades at a time. **Need over 60 volunteers.** Will have online and traditional forms to collect pledges.
 - Packets will go home Thursday or Friday.
 - 3 pizza party incentives will be awarded. 1. most students in a class that send 10 or more emails, 2 class with the most pledges, 3 class with the highest \$ raised.
 - Need a secure lock-box for checks to put in office.

III. New Programs

- Green Team (Paige Dickson- member of the Beaverton ecological school network).
 - Group wants to promote sustainable practices for their children's school.
 - Offering a free training to anyone interested in forming green teams and starting an eco/green initiative
 - Examples of student green team initiatives include school gardens, waste reduction, recycling, bicycling to school, no idling campaigns for student drop off.
 - The group provides a network for ideas and tips. Members have access to a website for resources and on-line discussions.
 - There are currently 10 schools in the Beaverton school district participating.

- Anyone interested is invited to a dessert and wine meeting to learn more.
- Recommend a teacher advisor.
- Include information provided in the PTC Newsletter

IV. Budget – (Tom Kobayashi)

- The auction and fun run from last year are fueling a lot of this year's initiatives and additional line items in the budget. New expense items include; artist in residence, field trips for all grades, & time for kids.
- Corrections to current 2016/2017 budget needed- add \$1500 for 5th grade, change Biztown to \$0, add \$300 for Hoyt and Donald.
- Need to resolve the \$7000 discrepancy for 4th grade.

Katie Payne made a motion to approve the budget, Janell second the motion, David approved contingent upon the changes. All were in favor.

V. Open Board and Committee Spots (David Platt)

- VP- handles the after school enrichment programs and is a back-up when the presidents are not available. Will broadcast need in the PTC newsletter
- Co-volunteer coordinator- candidate identified but slot is still open
- Clothes closet chair- collect clothes in barrel out front, and coordinate CM volunteers
- Staff appreciation chair- occurs in May. Requires daily participation the week of.
- Chess night chair and/or co-chair- Jessica Baker received two volunteer names however not finalized.

VI. Open Items~

- Back to school night talking points and intros-
 - Fun run,
 - volunteer opportunities, *My volunteer page* requirement, pass out my volunteer page business cards,
 - Reiterate PTC mission and focus on succession planning/sustainability, need for more people, and skills needed i.e. event planning, web support,
- New Parent open house-suggestion to have a happy hour for parents to informally learn more about the PTC and volunteer opportunities- but extend it to all parents
- Valley cinema fundraiser- Can't make contact with management. Participation is TBD
- Teachers request to fund Mobimax licenses for 5th grade classes- ***Hillary motioned to approve, David second the motion. All were in favor.***
- OBOB (Oregon Battle of the Books)- state wide program for 3-5th grade, flyers and handouts will be going out soon. Deadline to participate will be Oct. 15th. Teams need to be registered by Nov 1st.
- Friday the 23rd- coffee time with Brian
- Next school year there will be an early release on Wednesday's. The district and school are looking at options for after school care.

VII. Minutes - Katie

Minutes from the June 2016 meeting were posted on the webpage, cedarmillptc.org

David Platt made a motion to approve the minutes, Hillary Peck approved the motion. All were in favor.

VIII. Principal Update - Brian Horne

- Student enrollment projection was 417. Enrollment is now at 420. 1st grade is the largest class. An additional 5th grade teacher was added to the staff in August.
- A “Right hand turn only” sign will be posted at the school parking lot exit sometime in the near future. It will apply during the high-traffic morning and and afternoon time periods. Exact hours will be on the sign. This should help reduce some congestion and improve safety.

Meeting Adjourned 8:15pm