

***Cedar Mill PTC Minutes  
December 1, 2015***

***Attendees:*** Brian Horne, Hillary Peck, David Platt, Janell Hosch, Natasha Seifert, Diala Charamand, Sarah Kennedy, Brooke Huber, Jessica Baker, Becky Kamm, Amy Wilde-Taylor, Debbi Marshall, Lauren Sinha, Nancy Glassman, Valerie Ristau, Melissa Potter, Megan McCoy, Kristen Haslebacher, Bethany Sebra

Meeting called to order by Hillary Peck at 6:39 pm at Market of Choice.

***I. Volunteer Opportunities/Updates – Diala, Brooke, and Hillary***

- Thank you to Jill Bard and Lauren Bowen for all of their efforts with the Fun Run. Thank you to Janell Hosch for coordinating the Book Fair. Thank you Leslie Swinford, Lauren Sinha, and Valerie Ristau for all of their Art Literacy efforts. Thank you to Amy Wilde-Taylor for running the Gotcha Store for many years.
- We've made some changes this year after getting more risk management education. Thank you for hanging in there during the changes
- New Volunteer management software will be implemented in February. We will all need new background checks and they will last for 2 years. Background checks will be good for the entire district, not just one school. The old system can still be used until the end of this school year.
- Family messenger system has been implemented. Only one flyer will be sent home per family now, it will be the youngest child in the family that is the messenger.
- Thank you to Jean Rottman for running Wednesday Work Party this year. It is quite a bit of work and she's doing a great job.
- Brooke Huber and family are moving out-of-state. We are looking for a new volunteer coordinator to work with Diala the rest of the year. Thank you for your efforts this year Brooke!
- Looking for a co-treasurer to work with Sarah for the rest of this school year and take over fully next year. Sarah has someone in mind, but not confirmed yet.
- Thank you to Hillary Peck for all that she does for our group and school.
- Upcoming events:
  - Dec 1 - Canned food drive begins
  - Dec 2 - Family Chess Night, 6:30-7:30pm in the cafe
  - Dec 3 - Cedar Park MS Parents Open House, 6:30-8:00pm
  - Dec 9 – Dine out at Zoup from 4-9pm, no flyer needed, don't need to mention the school
  - Dec 11 – Scrip orders due
  - Dec 11 - Canned food drive ends
  - Dec 16 - Passport Club
  - Dec 18 – Scrip cards delivered to the school
  - Dec 18 - Classroom Parties
  - Dec 21- Jan 3 - Winter break
  - Jan 5 - Learning Options application due

***II. Current/Recent/Past Event Updates~***

- ***Holiday Teacher Appreciation (Jessica):***
  - The wishing tree is getting a lot of activity. Families can give no more than \$50 to any particular teacher in a year as a gift. Teachers could fill out a survey of stores, restaurants, etc that they like. Class parents could coordinate this and the communication to other parents, but not the PTC.
  - Coffee cart is planned for Dec 18<sup>th</sup>, 8:00-9:30. Details are still being finalized.
- ***Dine-Out & Script (Natasha):***
  - Next dine out is at Zoup on December 9<sup>th</sup>. No flyer needed and they will donate back to the school for all patrons that night, don't need to mention Cedar Mill.
- ***Auction (Kristen):***
  - Advertising is ongoing. Need the board's support to get the word out and start talking more about the auction. Event planning is progressing well. Not many tickets have been purchased yet. Not many donations have been collected, we need to get the word out that now is the time to donate. Website is live now. Some teacher tickets will be covered by donations. Teachers can donate experiences to be auctioned off (ex, hot chocolate with the teacher before school), but it isn't mandatory. If you are available to help procure items, contact Kristen and Bethany and they will let you know what companies have already been contacted. There will be classroom art projects auctioned off, Hannah Pappas is organizing this.
  - Entertainment for the event is booked. Music and dance troupe, Rio/samba style of music. There will also be a professional photographer photo booth.

### ***III. Budget - Sarah***

- Current balance is \$51,254.45. Some auction deposits have been made and some expenses paid for. Nike matching is almost fully set up (Katie Wiley and Roberta Horne will get the word out to Nike families when it is completed). Oregon taxes have been filed. Tonight's funding (appetizers) is coming out of the contingency fund. For next year's budget we need to consider the cost of field trip bussing. Biz Town expense is coming up. Homework club check has been handed off to Mr. Horne.

***Hillary made a motion to approve the budget, Nancy seconded the motion. All were in favor.***

### ***IV. Open Items~***

- Nancy – Cedar Park open house this Thursday is for the parents, but you can take students with you. There is no separate activity for the students. There is another open house in the spring.
- Hillary – Option school applications are due Jan 5<sup>th</sup>.
- Lauren Sinha – She now has more detailed information about community partnership with Coldwell Banker. Would be a marketed partnership, need someone from the PTC to assist Lauren with this. Hillary will talk with Lauren to determine what needs to be done.
- Megan McCoy – Some students are on a reading intervention program and the district doesn't fund it. It is called 'Read Naturally'. She needs \$70 to keep her current students in the program after their free trial runs out. May want to look at funding it for more students next year. Does require a commitment from the teacher, as it needs to be done consistently on a daily basis. Ms. McCoy will discuss with other teachers and determine if there is more interest.

*David made a motion to approve the \$70 for Ms. McCoy, Becky seconded. All were in favor.*

- Newsletter items due to Janell by Sunday
- Becky – There is no big high school boundary update. At the last meeting, the Sunset and Beaverton principals were discussing swaps. Next meeting is Thursday, 12/3 at 6pm. ODOT, Wash County engineers and a land use planner working with the sensible boundaries group. From BSD transportation, buses would likely be going down Hwy 217 to get from the Cedar Mill area to Beaverton High School.

***V. Minutes - Janell***

Minutes from the November 2015 meeting were posted on the webpage, [cedarmillptc.org](http://cedarmillptc.org)

*Hillary made a motion to approve the minutes, Nancy seconded the motion. All were in favor.*

***VI. Principal Update - Brian Horne***

- Canned food drive was announced to the students. The Elks aren't collecting this year as they have done in the past. Will be contacting someone else to take the donations
- Ace of Hearts gift card collection is going on this month.
- Tomorrow, will announce the 'Responsibility' asset of the month students. December will focus on 'Caring'.
- Coffee with the principal is coming up, see The Edge for details.

***Meeting Adjourned 8:10 pm***