

Cedar Mill PTC Board Meeting
February 13, 2024

Attendees:

Amy Chamberlain, Andrea Edgecombe, Lauren Garbutt, Mark Linder, Kristi Nelson, Eva Novick

Meeting Minutes:

Principal Update:

- Will be sharing “Do you feel kindness in the classroom” survey. Aligned with anti-bullying goal. Doing wellness checks with students.
- Will start state testing after spring break.
- Stage will be re-painted.
- Working with BSD to get water source installed for garden over spring break. Bond money will not cover fencing near the garden. Will obtain bid for fencing improvement to enclose the space between the covered play structure and the grass field. Although it would be a playground improvement, would be done by same project coordinator as for the garden improvements. The quote for the garden improvements is \$16,652.35. The PTC budget for garden improvements is \$18,470. CME also has \$4,836 remaining from PTC funds from phase 1 of the garden improvements.
- Will put up temporary fencing around the tree at the far end of the field until the ground is not as wet and the tree can be removed.

Motion: Approve up to \$6,653 for the fencing improvements using the remainder of the garden improvement budget.

Vote: Motion approved.

President Update:

- Provided committee updates:
 - OBOB: Pool play battles are today and the final bracket tournament is Thursday after school. There are 12 teams participating. **There is no chair for the OBOB committee next year.**
 - Art Night: Will be next Friday.
 - Garden Project: Volunteer will help plant the garden.
 - Fifth Grade Send-off: Committee is coordinating the planning and have been in touch with the fifth grade teachers.
- **PTC will need volunteers to run programs next year in order for them to continue.** A team is in place to run Art Literacy next year.

Ways & Means Update:

No updates.

Treasurer Update:

Provided summary of updates in revenue and expenditures. Will update teachers’ names in budget line items.

Volunteer Update:

17 new volunteers have been added to the system since the beginning of the year.

Secretary Update:

No updates.

Open Items:

- Science Fair entries closed yesterday. Received 66 entries, some of which are group projects. Have not received any notification about a District science fair this year. Have reviewers from Rachel Carson and Sunset and adult volunteers. Will purchase table linens that can be used for other PTC events.
- Movie night was on Friday. A lot of children brought snacks. For future movie nights, will need to specify no outside food or drink except for water. Will also need to emphasize that movie night is for current students and that parental supervision is required. If curtains are installed in the gym over spring break as scheduled, will try to plan one more movie night in the spring.
- Will not be advertising school community events on the outside reader board.
- SquareSpace account for website was paid through auto renewal.
- Need to begin leadership recruitment for next year. **Will need to fill Vice President, Secretary, Fun Run, OBOB, and Science Fair positions.** Will draft communication regarding open positions. Voting for next year's board and next year's budget will be at June community meeting. Will need to provide notice of slate of officers prior to community vote.
- Discussion regarding ParentSquare use and analytics.